



# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

No. 343

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 10<sup>th</sup> September, 2018.

**No.ERTS(T) 65/2017/Pt. I/234.** - In exercise of the powers conferred by section 148 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017) (hereafter in this notification referred to as the said Act), and in supersession of -

- (i) Notification No.ERTS(T) 65/2017/Pt/56 - State Tax dated 15<sup>th</sup> November, 2017 published in the Gazette of Meghalaya, Extraordinary, Part II-A, *vide* No. 227, dated the 22<sup>nd</sup> November, 2017;
- (ii) Notification No.ERTS(T) 79/2017/559 - State Tax dated 28<sup>th</sup> March, 2018; and
- (iii) Notification No.ERTS(T) 65/2017/Pt/303- State Tax dated 10<sup>th</sup> August, 2018 published in the Gazette of Meghalaya, Extraordinary, Part II-A, *vide* No. 325, dated the 23<sup>rd</sup> August, 2018,

except as respects things done or omitted to be done before such supersession, the Government of Meghalaya, on the recommendations of the Council, hereby notifies the registered persons having aggregate turnover of up to 1.5 crore rupees in the preceding financial year or the current financial year, as the class of registered persons who shall follow the special procedure as mentioned below for furnishing the details of outward supply of goods or services or both.

2. The said persons may furnish the details of outward supply of goods or services or both in **FORM GSTR-1** of the Meghalaya Goods and Services Tax Rules, 2017, effected during the quarter as specified in column (2) of the Table below till the time period as specified in the corresponding entry in column (3) of the said Table, namely: -

Table

Sl. No.	Quarter for which details in FORM GSTR-1 are furnished	Time period for furnishing details in FORM GSTR-1
(1)	(2)	(3)
1	July-September, 2017	31 <sup>st</sup> October, 2018
2	October - December, 2017	31 <sup>st</sup> October, 2018
3	January - March, 2018	31 <sup>st</sup> October, 2018
4	April-June, 2018	31 <sup>st</sup> October, 2018
5	July-September, 2018	31 <sup>st</sup> October, 2018
6	October - December, 2018	31 <sup>st</sup> January, 2019
7	January - March, 2019	30 <sup>th</sup> April, 2019

Provided that the details of outward supply of goods or services or both in **FORM GSTR-1** for the quarter from July, 2018 to September, 2018 by- (i) registered persons in the State of Kerala; (ii) registered persons whose principal place of business is in Kodagu district in the State of Karnataka; and (iii) registered persons whose principal place of business is in Mahe in the Union territory of Puducherry shall be furnished electronically through the common portal, on or before the 15<sup>th</sup> day of November, 2018:

Provided further that the details of outward supply of goods or services or both in **FORM GSTR-1** to be filed for the quarters from July, 2017 to September, 2018 by the taxpayers who have obtained Goods and Services Tax Identification Number (GSTIN) in terms of notification No. ERTS(T) 65/2017/Pt.II/133- State Tax dated 6<sup>th</sup> August, 2018 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 324, dated the 23<sup>rd</sup> August, 2018, shall be furnished electronically through the common portal, on or before the 31<sup>st</sup> day of December, 2018;

3. The time limit for furnishing the details or return, as the case may be, under sub-section (2) of section 38 and sub-section (1) of section 39 of the said Act, for the months of July, 2017 to March, 2019 shall be subsequently notified in the Official Gazette.

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

No. 344

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 10<sup>th</sup> September, 2018.

**No.ERTS(T) 65/2017/Pt. I/235.** - In exercise of the powers conferred by section 168 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017) read with sub-rule (5) of rule 61 of the Meghalaya Goods and Services Tax Rules, 2017 (hereafter in this notification referred to as the said rules), the Commissioner, on the recommendations of the Council, hereby makes the following amendments-

- (i) in notification No.ERTS(T) 65/2017/92 - State Tax dated the 21<sup>st</sup> September, 2017 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 179, dated the 04<sup>th</sup> October, 2017; and
- (ii) in notification No.ERTS(T) 65/2017/Pt/55 - State Tax dated the 15<sup>th</sup> November, 2017 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 226, dated the 22<sup>nd</sup> November, 2017, namely:-

2. In the said notifications, in the first paragraph, the following proviso shall be inserted, namely:-

"Provided that the return in **FORM GSTR-3B** of the said rules to be filed for the period from July, 2017 to November, 2018 by the taxpayers who have obtained Goods and Services Tax Identification Number (GSTIN) in terms of notification No. ERTS (T) 65/2017/Pt. 1/133, State Tax dated the 06<sup>th</sup> August, 2018 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 324, dated the 23<sup>rd</sup> August, 2018, shall be furnished electronically through the common portal on or before the 31<sup>st</sup> day of December, 2018."

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

No. 345

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 10<sup>th</sup> September, 2018.

**No.ERTS(T)65/2017/Pt. I/236.**- In exercise of the powers conferred by section 168 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017) read with sub-rule (5) of rule 61 of the Meghalaya Goods and Services Tax Rules, 2017 (hereafter in this notification referred to as the said rules), the Commissioner, on the recommendations of the Council, hereby makes the following further amendments-

- (i) in notification No.ERTS (T) 65/2017/Pt/28 - State Tax dated the 1<sup>st</sup> November, 2017 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 222, dated the 21<sup>st</sup> November, 2017; and
- (ii) in notification No.ERTS(T) 79/2017/546 - State Tax dated the 23<sup>rd</sup> March, 2018, namely:-

2. In the said notifications, in the first paragraph, the following proviso shall be inserted, namely:—

"Provided that the return in **FORM GSTR-3B** of the said rules to be filed for the period from July, 2017 to November, 2018 by the taxpayers who have obtained Goods and Services Tax Identification Number (GSTIN) in terms of notification No.ERTS(T) 654/2017/Pt.I/133 - State Tax dated the 6<sup>th</sup> August, 2018 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 324, dated the 23<sup>rd</sup> August, 2018, shall be furnished electronically through the common portal on or before the 31<sup>st</sup> day of December, 2018."

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

---

No. 346

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

---

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

-----  
**NOTIFICATION**

The 10<sup>th</sup> September, 2018.

**No.ERTS (T) 65/2017/Pt. I/237.** - In exercise of the powers conferred by section 168 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017) *read* with sub-rule (5) of rule 61 of the Meghalaya Goods and Services Tax Rules, 2017 (hereafter in this notification referred to as the said rules), the Commissioner, on the recommendations of the Council, hereby makes the following further amendments in notification No.ERTS(T) 65/2017/Pt/304 - State Tax dated the 10<sup>th</sup> August, 2018 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 326, dated the 23<sup>rd</sup> August, 2018, namely:-

2. In the said notification in the first paragraph, after the second proviso, the following proviso shall be inserted, namely:-

"Provided also that the return in **FORM GSTR-3B** of the said rules to be filed for the period from July, 2017 to November, 2018 by the tax payers who have obtained Goods and Services Tax Identification Number (GSTIN) in terms of No.ERTS (T) 65/2017/Pt. 1/133, State Tax dated the 6<sup>th</sup> August, 2018 published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 324, dated the 23<sup>rd</sup> August, 2018 shall be furnished electronically through the common portal on or before the 31<sup>st</sup> day of December, 2018."

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

## EXTRAORDINARY

### PUBLISHED BY AUTHORITY

No. 347

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

## PART-IIA

### GOVERNMENT OF MEGHALAYA EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

#### NOTIFICATION

The 10<sup>th</sup> September, 2018.

**No.ERTS(T) 65/2017/Pt. I/238.** - In exercise of the powers conferred by section 164 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017), the Government of Meghalaya hereby makes the following rules further to amend the Meghalaya Goods and Services Tax Rules, 2017, namely:-

1. (1) These rules may be called the Meghalaya Goods and Services Tax (Ninth Amendment) Rules, 2018.  
(2) They shall come into force on the date of their notification by the Taxation Department.
2. In the Meghalaya Goods and Services Tax Rules, 2017,
  - (i) in rule 117,
    - (a) after sub-rule (1), the following sub-rule shall be inserted, namely:-

"(1A) Notwithstanding anything contained in sub-rule (1), the Commissioner may, on the recommendations of the Council, extend the date for submitting the declaration electronically in **FORM GST TRAN-1** by a further period not beyond 31<sup>st</sup> March, 2019, in respect of registered persons who could not submit the said declaration by the due date on account of technical difficulties on the common portal and in respect of whom the Council has made a recommendation for such extension.";
    - (b) in sub-rule (4), in clause (b), in sub-clause (iii), the following proviso shall be inserted, namely:-

"Provided that the registered persons filing the declaration in **FORM GST TRAN-1** in accordance with sub-rule (1A), may submit the statement in **FORM GST TRAN-2** by 30<sup>th</sup> April, 2019.";
    - (ii) in rule 142, in sub-rule (5), after the words and figures "of section 76", the words and figures "or section 125" shall be inserted.

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

No. 348

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

### NOTIFICATION

The 13<sup>th</sup> September, 2018.

**No.ERTS(T) 65/2017/Pt. I/240.** - In exercise of the powers conferred by sub-section (3) of section 1 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017) and in supercession of the notification of the Government of Meghalaya, ERTS Department Notification No.ERTS (T) 65/2017/Pt/26, dated the 1<sup>st</sup> November, 2017, published in the Gazette of Meghalaya, Extraordinary, Part II A, *vide* number 220 dated the 21<sup>st</sup> November, 2017, except as respects things done or omitted to be done before such supersession, the Government of Meghalaya hereby appoints the 1<sup>st</sup> day of October, 2018, as the date on which the provisions of section 51 of the said Act shall come into force with respect to persons specified under clauses (a), (b) and (c) of sub-section (1) of section 51 of the said Act and the persons specified below under clause (d) of sub-section (1) of section 51 of the said Act, namely:-

- (a) an authority or a board or any other body,
  - (i) set up by an Act of Parliament or a State Legislature; or
  - (ii) established by any Government,  
with fifty-one per cent, or more participation by way of equity or control, to carry out any function;
- (b) Society established by the Central Government or the State Government or a Local Authority under the Societies Registration Act, 1860 (21 of 1860);
- (c) public sector undertakings.

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

## EXTRAORDINARY

### PUBLISHED BY AUTHORITY

---

No. 349

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

---

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

-----  
NOTIFICATION

The 13<sup>th</sup> September, 2018.

**No.ERTS(T) 65/2017/Pt. I/241.** - In exercise of the powers conferred by sub-section (3) of section 1 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017) (hereinafter referred to as the said Act), the Government of Meghalaya hereby appoints the 1<sup>st</sup> day of October, 2018, as the date on which the provisions of section 52 of the said Act shall come into force.

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.





# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

---

No. 350

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

---

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

-----  
NOTIFICATION

The 24<sup>th</sup> September, 2018.

**No.ERTS(T)42/2013/21.** - The Governor of Meghalaya is pleased to appoint Shri Diostarness Jyndiang, Ex-MLA as Co-Chairman of the Meghalaya Commission on Resource Mobilisation with the perks and facilities in category 'A' of the Finance Department's O.M. No.FEM 44/2003/Pt. II/156, dated 17<sup>th</sup> September, 2010 with effect from the date of assumption of charge and until further orders.

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.



# The Gazette of Meghalaya

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

No. 351

Shillong, Monday, September 24, 2018

2<sup>nd</sup> Asvina, 1940 (S. E.)

## PART-IIA

GOVERNMENT OF MEGHALAYA  
EXCISE, REGISTRATION, TAXATION & STAMPS DEPARTMENT

-----  
NOTIFICATION

The 13<sup>th</sup> September, 2018.

**No.ERTS(T) 65/2017/Pt. I/239.** - In exercise of the powers conferred by section 164 of the Meghalaya Goods and Services Tax Act, 2017 (Act 10 of 2017), the Government of Meghalaya hereby makes the following rules further to amend the Meghalaya Goods and Services Tax Rules, 2017, namely:-

- (1) These rules may be called the Meghalaya Goods and Services Tax (Tenth Amendment) Rules, 2018.  
(2) They shall come into force on the date of their notification by the Taxation Department of Meghalaya.
- In the FORMS to the Meghalaya Goods and Services Tax Rules, 2017, after **FORM GSTR-9A**, the following shall be inserted, namely:-

**“FORM GSTR-9C**

See rule 80(3)

**PART – A - Reconciliation Statement**

<b>Pt. I</b>	<b>Basic Details</b>		
1	Financial Year		
2	GSTIN		
3A	Legal Name	< Auto>	
3B	Trade Name (if any)	<Auto>	
4	Are you liable to audit under any Act?		<<Please specify>>
	(Amount in ₹ in all tables)		
<b>Pt. II</b>	<b>Reconciliation of turnover declared in audited Annual Financial Statement with turnover declared in Annual Return (GSTR9)</b>		
5	<b>Reconciliation of Gross Turnover</b>		
A	Turnover (including exports) as per audited financial statements for the State / UT (For multi-GSTIN units under same PAN the turnover shall be derived from the audited Annual Financial Statement)		
B	Unbilled revenue at the beginning of Financial Year	(+)	
C	Unadjusted advances at the end of the Financial Year	(+)	
D	Deemed Supply under Schedule I	(+)	
E	Credit Notes issued after the end of the financial year but reflected in the annual return	(+)	
F	Trade Discounts accounted for in the audited Annual Financial Statement but are not permissible under GST	(+)	
G	Turnover from April 2017 to June 2017	(-)	
H	Unbilled revenue at the end of Financial Year	(-)	
I	Unadjusted Advances at the beginning of the Financial Year	(-)	
J	Credit notes accounted for in the audited Annual Financial Statement but are not permissible under GST	(-)	
K	Adjustments on account of supply of goods by SEZ units to DTA Units	(-)	
L	Turnover for the period under composition scheme	(-)	
M	Adjustments in turnover under section 15 and rules thereunder	(+/-)	
N	Adjustments in turnover due to foreign exchange fluctuations	(+/-)	
O	Adjustments in turnover due to reasons not listed above	(+/-)	
P	Annual turnover after adjustments as above		<Auto>
Q	Turnover as declared in Annual Return (GSTR9)		
R	Un-Reconciled turnover (Q - P)		<b>AT1</b>
6	<b>Reasons for Un - Reconciled difference in Annual Gross Turnover</b>		
A	Reason 1	<<Text>>	
B	Reason 2	<<Text>>	
C	Reason 3	<<Text>>	
7	<b>Reconciliation of Taxable Turnover</b>		
A	Annual turnover after adjustments (from 5P above)		<Auto>

B	Value of Exempted, Nil Rated, Non-GST supplies, No-Supply turnover					
C	Zero rated supplies without payment of tax					
D	Supplies on which tax is to be paid by the recipient on reverse charge basis					
E	Taxable turnover as per adjustments above (A-B-C-D)					<Auto>
F	Taxable turnover as per liability declared in Annual Return (GSTR9)					
G	Unreconciled taxable turnover (F-E)					AT 2
8	<b>Reasons for Un - Reconciled difference in taxable turnover</b>					
A	Reason 1		<<Text>>			
B	Reason 2		<<Text>>			
C	Reason 3		<<Text>>			
Pt. III	<b>Reconciliation of tax paid</b>					
9	<b>Reconciliation of rate wise liability and amount payable thereon</b>					
			Tax payable			
	Description	Taxable Value	Central tax	State tax / UT tax	Integrated Tax	Cess, if applicable
	1	2	3	4	5	6
A	5%					
B	5% (RC)					
C	12%					
D	12% (RC)					
E	18%					
F	18% (RC)					
G	28%					
H	28% (RC)					
I	3%					
J	0.25%					
K	0.10%					
L	Interest					
M	Late Fee					
N	Penalty					
O	Others					
P	Total amount to be paid as per tables above		<Auto>	<Auto>	<Auto>	<Auto>
Q	Total amount paid as declared in Annual Return (GSTR 9)					
R	Un-reconciled payment of amount					PT 1
10	<b>Reasons for un-reconciled payment of amount</b>					
A	Reason 1		<<Text>>			
B	Reason 2		<<Text>>			
C	Reason 3		<<Text>>			
11	<b>Additional amount payable but not paid (due to reasons specified under Tables 6,8 and 10 above)</b>					

			To be paid through Cash			
	Description	Taxable Value	Central tax	State tax / UT tax	Integrated tax	Cess, if applicable
	1	2	3	4	5	6
	5%					
	12%					
	18%					
	28%					
	3%					
	0.25%					
	0.10%					
	Interest					
	Late Fee					
	Penalty					
	Others (please specify)					
Pt. IV	<b>Reconciliation of Input Tax Credit (ITC)</b>					
12	<b>Reconciliation of Net Input Tax Credit (ITC)</b>					
A	ITC availed as per audited Annual Financial Statement for the State/ UT (For multi-GSTIN units under same PAN this should be derived from books of accounts)					
B	ITC booked in earlier Financial Years claimed in current Financial Year					(+)
C	ITC booked in current Financial Year to be claimed in subsequent Financial Years					(-)
D	ITC availed as per audited financial statements or books of account					<Auto>
E	ITC claimed in Annual Return (GSTR9)					
F	Un-reconciled ITC					<b>ITC 1</b>
13	<b>Reasons for un-reconciled difference in ITC</b>					
A	Reason 1	<<Text>>				
B	Reason 2	<<Text>>				
C	Reason 3	<<Text>>				
14	<b>Reconciliation of ITC declared in Annual Return (GSTR9) with ITC availed on expenses as per audited Annual Financial Statement or books of account</b>					
	Description	Value	Amount of Total ITC		Amount of eligible ITC availed	
	1	2	3		4	
A	Purchases					
B	Freight / Carriage					
C	Power and Fuel					
D	Imported goods (Including received from					

	SEZs)					
E	Rent and Insurance					
F	Goods lost, stolen, destroyed, written off or disposed of by way of gift or free samples					
G	Royalties					
H	Employees' Cost (Salaries, wages, Bonus etc.)					
I	Conveyance charges					
J	Bank Charges					
K	Entertainment charges					
L	Stationery Expenses (including postage etc.)					
M	Repair and Maintenance					
N	Other Miscellaneous expenses					
O	Capital goods					
P	Any other expense 1					
Q	Any other expense 2					
R	Total amount of eligible ITC availed			<<Auto>>		
S	ITC claimed in Annual Return (GSTR9)					
T	Un-reconciled ITC			ITC 2		
15	<b>Reasons for un - reconciled difference in ITC</b>					
A	Reason 1	<<Text>>				
B	Reason 2	<<Text>>				
C	Reason 3	<<Text>>				
16	<b>Tax payable on un-reconciled difference in ITC (due to reasons specified in 13 and 15 above)</b>					
	Description	Amount Payable				
	Central Tax					
	State/UT Tax					
	IntegratedTax					
	Cess					
	Interest					
	Penalty					
Pt. V	<b>Auditor's recommendation on additional Liability due to non reconciliation</b>					
		To be paid through Cash				
	Description	Value	Central tax	State tax / UT tax	Integrated tax	Cess, if applicable
	1	2	3	4	5	6
	5%					

	12%					
	18%					
	28%					
	3%					
	0.25%					
	0.10%					
	Input Tax Credit					
	Interest					
	Late Fee					
	Penalty					
	Any other amount paid for supplies not included in Annual Return (GSTR 9)					
	Erroneous refund to be paid back					
	Outstanding demands to be settled					
	Other (Pl. specify)					

**Verification:**

I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed there from.

**\*\***(Signature and stamp/Seal of the Auditor)

Place: .....

Name of the signatory .....

Membership No.....

Date: .....

Full address .....

**Instructions: –**

## 1. Terms used:

(a) GSTIN: Goods and Services Tax Identification Number

- The details for the period between July, 2017 to March, 2018 are to be provided in this statement for the financial year 2017-18. The reconciliation statement is to be filed for every GSTIN separately.
- The reference to current financial year in this statement is the financial year for which the reconciliation statement is being filed for.

4. Part II consists of reconciliation of the annual turnover declared in the audited Annual Financial Statement with the turnover as declared in the Annual Return furnished in FORM GSTR-9 for this GSTIN. The instructions to fill this part are as follows :-

Table No.	Instructions
5A	The turnover as per the audited Annual Financial Statement shall be declared here. There may be cases where multiple GSTINs (State-wise) registrations exist on the same PAN. This is common for persons / entities with presence over multiple States. Such persons / entities, will have to internally derive their GSTIN wise turnover and declare the same here. This shall include export turnover (if any). It may be noted that reference to audited Annual Financial Statement includes reference to books of accounts in case of persons / entities having presence over multiple States.
5B	Unbilled revenue which was recorded in the books of accounts on the basis of accrual system of accounting in the last financial year and was carried forward to the current financial year shall be declared here. In other words, when GST is payable during the financial year on such revenue (which was recognized earlier), the value of such revenue shall be declared here. (For example, if rupees Ten Crores of unbilled revenue existed for the financial year 2016-17, and during the current financial year, GST was paid on rupees Four Crores of such revenue, then value of rupees Four Crores rupees shall be declared here)
5C	Value of all advances for which GST has been paid but the same has not been recognized as revenue in the audited Annual Financial Statement shall be declared here.
5D	Aggregate value of deemed supplies under Schedule I of the Meghalaya GST Act, 2017 shall be declared here. Any deemed supply which is already part of the turnover in the audited Annual Financial Statement is not required to be included here.
5E	Aggregate value of credit notes which were issued after 31 <sup>st</sup> of March for any supply accounted in the current financial year but such credit notes were reflected in the annual return (GSTR-9) shall be declared here.
5F	Trade discounts which are accounted for in the audited Annual Financial Statement but on which GST was leviable (being not permissible) shall be declared here.
5G	Turnover included in the audited Annual Financial Statement for April 2017 to June 2017 shall be declared here.
5H	Unbilled revenue which was recorded in the books of accounts on the basis of accrual system of accounting during the current financial year but GST was not payable on such revenue in the same financial year shall be declared here.
5I	Value of all advances for which GST has not been paid but the same has been recognized as revenue in the audited Annual Financial Statement shall be declared here.
5J	Aggregate value of credit notes which have been accounted for in the audited Annual Financial Statement but were not admissible under Section 34 of the Meghalaya GST Act shall be declared here.
5K	Aggregate value of all goods supplied by SEZs to DTA units for which the DTA units have filed bill of entry shall be declared here.
5L	There may be cases where registered persons might have opted out of the composition scheme during the current financial year. Their turnover as per the audited Annual Financial Statement would include turnover both as composition taxpayer as well as normal taxpayer. Therefore, the turnover for which GST was paid under the composition scheme shall be declared here.
5M	There may be cases where the taxable value and the invoice value differ due to valuation principles under section 15 of the Meghalaya GST Act, 2017 and rules



	thereunder. Therefore, any difference between the turnover reported in the Annual Return (GSTR 9) and turnover reported in the audited Annual Financial Statement due to difference in valuation of supplies shall be declared here.
5N	Any difference between the turnover reported in the Annual Return (GSTR9) and turnover reported in the audited Annual Financial Statement due to foreign exchange fluctuations shall be declared here.
5O	Any difference between the turnover reported in the Annual Return (GSTR9) and turnover reported in the audited Annual Financial Statement due to reasons not listed above shall be declared here.
5Q	Annual turnover as declared in the Annual Return (GSTR 9) shall be declared here. This turnover may be derived from Sr. No. 5N, 10 and 11 of Annual Return (GSTR 9).
6	Reasons for non-reconciliation between the annual turnover declared in the audited Annual Financial Statement and turnover as declared in the Annual Return (GSTR 9) shall be specified here.
7	The table provides for reconciliation of taxable turnover from the audited annual turnover after adjustments with the taxable turnover declared in annual return (GSTR-9).
7A	Annual turnover as derived in Table 5P above would be auto-populated here.
7B	Value of exempted, nil rated, non-GST and no-supply turnover shall be declared here. This shall be reported net of credit notes, debit notes and amendments if any.
7C	Value of zero rated supplies (including supplies to SEZs) on which tax is not paid shall be declared here. This shall be reported net of credit notes, debit notes and amendments if any.
7D	Value of reverse charge supplies on which tax is to be paid by the recipient shall be declared here. This shall be reported net of credit notes, debit notes and amendments if any.
7E	The taxable turnover is derived as the difference between the annual turnover after adjustments declared in Table 7A above and the sum of all supplies (exempted, non-GST, reverse charge etc.) declared in Table 7B, 7C and 7D above.
7F	Taxable turnover as declared in Table 4N of the Annual Return (GSTR 9) shall be declared here.
8	Reasons for non-reconciliation between adjusted annual taxable turnover as derived from Table 7E above and the taxable turnover declared in Table 7F shall be specified here.

5. Part III consists of reconciliation of the tax payable as per declaration in the reconciliation statement and the actual tax paid as declared in Annual Return (GSTR9). The instructions to fill this part are as follows :-

Table No.	Instructions
9	The table provides for reconciliation of tax paid as per reconciliation statement and amount of tax paid as declared in Annual Return (GSTR 9). Under the head labelled "RC", supplies where tax was paid on reverse charge basis by the recipient (i.e. the person for whom reconciliation statement has been prepared) shall be declared.
9P	The total amount to be paid as per liability declared in Table 9A to 9O is auto populated here.
9Q	The amount payable as declared in Table 9 of the Annual Return (GSTR9) shall be declared here. It should also contain any differential tax paid on Table 10 or 11 of the

	Annual Return (GSTR9).
10	Reasons for non-reconciliation between payable / liability declared in Table 9P above and the amount payable in Table 9Q shall be specified here.
11	Any amount which is payable due to reasons specified under Table 6, 8 and 10 above shall be declared here.

6. Part IV consists of reconciliation of Input Tax Credit (ITC). The instructions to fill Part IV are as under:-

Table No.	Instructions
12A	ITC availed (after reversals) as per the audited Annual Financial Statement shall be declared here. There may be cases where multiple GSTINs (State-wise) registrations exist on the same PAN. This is common for persons / entities with presence over multiple States. Such persons / entities, will have to internally derive their ITC for each individual GSTIN and declare the same here. It may be noted that reference to audited Annual Financial Statement includes reference to books of accounts in case of persons / entities having presence over multiple States.
12B	Any ITC which was booked in the audited Annual Financial Statement of earlier financial year(s) but availed in the ITC ledger in the financial year for which the reconciliation statement is being filed for shall be declared here. This shall include transitional credit which was booked in earlier years but availed during Financial Year 2017-18.
12C	Any ITC which has been booked in the audited Annual Financial Statement of the current financial year but the same has not been credited to the ITC ledger for the said financial year shall be declared here.
12D	ITC availed as per audited Annual Financial Statement or books of accounts as derived from values declared in Table 12A, 12B and 12C above will be auto-populated here.
12E	Net ITC available for utilization as declared in Table 7J of Annual Return (GSTR9) shall be declared here.
13	Reasons for non-reconciliation of ITC as per audited Annual Financial Statement or books of account (Table 12D) and the net ITC (Table 12E) availed in the Annual Return (GSTR9) shall be specified here.
14	This table is for reconciliation of ITC declared in the Annual Return (GSTR9) against the expenses booked in the audited Annual Financial Statement or books of account. The various sub-heads specified under this table are general expenses in the audited Annual Financial Statement or books of account on which ITC may or may not be available. Further, this is only an indicative list of heads under which expenses are generally booked. Taxpayers may add or delete any of these heads but all heads of expenses on which GST has been paid / was payable are to be declared here.

14R	Total ITC declared in Table 14A to 14Q above shall be auto populated here.
14S	Net ITC availed as declared in the Annual Return (GSTR9) shall be declared here. Table 7J of the Annual Return (GSTR9) may be used for filing this Table.
15	Reasons for non-reconciliation between ITC availed on the various expenses declared in Table 14R and ITC declared in Table 14S shall be specified here.
16	Any amount which is payable due to reasons specified in Table 13 and 15 above shall be declared here.

7. Part V consists of the auditor's recommendation on the additional liability to be discharged by the taxpayer due to non-reconciliation of turnover or non-reconciliation of input tax credit. The auditor shall also recommend if there is any other amount to be paid for supplies not included in the Annual Return. Any refund which has been erroneously taken and shall be paid back to the Government shall also be declared in this table. Lastly, any other outstanding demands which is recommended to be settled by the auditor shall be declared in this Table.
8. Towards, the end of the reconciliation statement taxpayers shall be given an option to pay their taxes as recommended by the auditor.

### **PART – B - CERTIFICATION**

#### **I. Certification in cases where the reconciliation statement (FORM GSTR-9C) is drawn up by the person who had conducted the audit:**

\* I/we have examined the—

- (a) balance sheet as on .....
- (b) the \*profit and loss account/income and expenditure account for the period beginning from .....to ending on ....., and
- (c) the cash flow statement for the period beginning from ..... to ending on ....., attached herewith, of M/s..... (Name), ..... (Address), ..... (GSTIN).

2. Based on our audit I/we report that the said registered person—

\*has maintained the books of accounts, records and documents as required by the IGST/CGST/ Meghalaya GST Act, 2017 and the rules/notifications made/issued thereunder

\*has not maintained the following accounts/records/documents as required by the IGST/CGST/Meghalaya GST Act, 2017 and the rules/notifications made/issued thereunder:

- 1.
- 2.
- 3.

3. (a) \*I/we report the following observations/ comments / discrepancies / inconsistencies; if any:

.....  
 .....

3. (b) \*I/we further report that, -

(A) \*I/we have obtained all the information and explanations which, to the best of \*my/our knowledge and belief, were necessary for the purpose of the audit/ information and explanations which, to the best of \*my/our knowledge and belief, were necessary for the purpose of the audit were not provided/partially provided to us.

(B) In \*my/our opinion, proper books of account \*have/have not been kept by the registered person so far as appears from \*my/ our examination of the books.

(C) I/we certify that the balance sheet, the \*profit and loss/income and expenditure account and the cash flow Statement are \*in agreement/not in agreement with the books of account maintained at the Principal place of business at .....and \*\* .....additional place of business within the State.

4. The documents required to be furnished under section 35 (5) of the Meghalaya GST Act and Reconciliation Statement required to be furnished under section 44(2) of the Meghalaya GST Act is annexed herewith in Form No. GSTR-9C.

5. In \*my/our opinion and to the best of \*my/our information and according to explanations given to \*me/us, the particulars given in the said Form No.GSTR-9C are true and correct subject to following observations/qualifications, if any:

(a) .....

(b) .....

(c) .....

.....

.....

\*\*(Signature and stamp/Seal of the Auditor)

Place: .....

Name of the signatory .....

Membership No.....

Date: .....

Full address .....

**II. Certification in cases where the reconciliation statement (FORM GSTR-9C) is drawn up by a person other than the person who had conducted the audit of the accounts:**

\*I/we report that the audit of the books of accounts and the financial statements of M/s. .... (Name and address of the assessee with GSTIN) was conducted by M/s. .... (full name and address of auditor along with status), bearing membership number in pursuance of the provisions of the ..... Act, and \*I/we annex hereto a copy of their audit report dated ..... along with a copy of each of :-

(a) balance sheet as on .....

(b) the \*profit and loss account/income and expenditure account for the period beginning from ..... to ending on .....,

(c) the cash flow statement for the period beginning from.....to ending on ....., and

(d) documents declared by the said Act to be part of, or annexed to, the \*profit and loss account/income and expenditure account and balance sheet.

2. I/we report that the said registered person—

\*has maintained the books of accounts, records and documents as required by the IGST/CGST/ Meghalaya GST Act, 2017 and the rules/notifications made/issued thereunder

\*has not maintained the following accounts/records/documents as required by the IGST/CGST/ Meghalaya GST Act, 2017 and the rules/notifications made/issued thereunder:

1.

2.

3.

3. The documents required to be furnished under section 35 (5) of the Meghalaya GST Act and Reconciliation Statement required to be furnished under section 44(2) of the Meghalaya GST Act is annexed herewith in Form No.GSTR-9C.

4. In \*my/our opinion and to the best of \*my/our information and according to examination of books of account including other relevant documents and explanations given to \*me/us, the particulars given in the said Form No.9C are true and correct subject to the following observations/qualifications, if any:

(a) .....

(b) .....

(c) .....

.....

\*\*(Signature and stamp/Seal of the Auditor)

Place: .....

Name of the signatory .....

Membership No.....

Date: .....

Full address .....”.

**H. MARWEIN,**

Additional Chief Secretary to the Government of Meghalaya  
Excise, Registration, Taxation & Stamps Department.